



Menomonie Area Soccer Association

Job Title:	Field Maintenance Coordinator	Job Category:	Volunteer
Association:	Menomonie Area Soccer Association	Governing Authority:	Menomonie Area Soccer Association Board
Remuneration	One youth registration fee for recreation or competitive travel soccer participation	Location:	Menomonie, WI
Contact:	MASA Board	Appointment:	Appointed
Calendar:	September 1-August 31 (Seasonal) Transition begins immediately with outgoing board member	Election cycle:	Annual Meeting (Spring)
Term:	One year	Board of Directors	Non-voting Member Meeting attendance as needed
MASA website:	www.menomonieareasoccer.org		
Notes:			
<p>Notes:</p> <ul style="list-style-type: none"> ● Serve for seasonal year in which they are appointed ● May be removed by majority vote of Board at any Board Meeting ● Appointed Coordinators should attend regular Board Meetings, shall advise the Board on all matters pertaining to the programs under their jurisdiction and may participate in Board discussions ● Appointed Coordinators do not vote on Board issues and should not be considered when reaching quorum 			
<p>Role and Responsibilities (according to constitution under Article 3. Appointed Coordinators):</p> <ul style="list-style-type: none"> ● Be responsible for purchasing field maintenance equipment and supplies, subject to the approval of the board. ● Be responsible for selecting appropriate lawn care applications and timing, subject to the approval of the board. ● Oversee field maintenance activities, including field lining and goal post placement. ● Provide goal maintenance and replacement, nets, and goal anchoring needs. ● Will select individuals to lay-out and line fields for play, and inspect goals and field equipment for condition and safety. 			
<p>Working duties and responsibilities</p> <ul style="list-style-type: none"> ● Responsible for painting lines weekly during the summer ● Set-up fields for rec soccer on Saturdays. ● Coordinating number of fields and adjusting size of fields for MMS soccer (boys and girls). ● Clearing field at end of fall season. 			



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- Responsible for recycling of empty spray cans.

Reviewed By:	MASA Board	Date:	12/3/2018
Approved By:	MASA Board	Date:	12/3/2018
Last Updated By:	Travis Norby	Date/Time:	1/6/2019